

Senior Business Services Manager - £60,000 + DOE

Plus Accounting are excited to announce that we are looking to recruit a new Senior Business Services Manager to join our rapidly growing team. The role is required to help ensure we provide a first class service to our ever-growing community of clients. There is the potential for further progression for the right candidate who is willing to develop the business and add significant value to our clients.

We are committed to creating an equitable workplace that values and respects individuals from all backgrounds. Whilst it is preferred that the role is full-time, part-time requests will be considered for the right person.

Our client base is varied, focussing on different sectors and sizes. We predominantly work with SME business owners, Finance Directors of large international groups, Trustees of charitable organisations, and high net worth individuals.

The successful candidate will be motivated, hard-working and willing to get stuck into a range of advice. We would expect the successful applicant to be ACA or ACCA qualified, and have 5+ years post qualification experience of supporting clients with their accounting and tax affairs, including:

- Demonstrate strong leadership and people management skills, fostering a positive and supportive team culture.
- Take a proactive approach to developing team members through mentoring, feedback, and technical training.
- Play an active role in improving efficiencies across the firm by identifying process improvements, embracing technology, and streamlining workflows.
- Exhibit a commitment to technical excellence, maintaining up-to-date knowledge of accounting, tax legislation, and best practices.
- Strive to deliver work to the highest technical standard while ensuring that advice is practical, commercially focused, and aligned with client needs.
- Be a confident communicator, capable of collaborating effectively with colleagues and clients alike to deliver outstanding service.
- Experience preparing consolidated accounts and experience of reporting under IFRS and UK GAAP
- Experience accounting for defined benefit pension schemes and understanding of related disclosure requirements
- Management of own client portfolio covering Accounts and Corporation tax returns
- Management of own portfolio of Self-Assessment and Partnership tax returns
- Providing commercial business support to clients
- Experience with Company Secretarial matters including Confirmation Statements
- Working together with a Team of Managers
- Experience supervising junior members of the team and reviewing their work

- Tax advantaged share schemes e.g. EMI share options
- Venture capital schemes e.g. EIS/SEIS
- R&D and Creative Industries tax relief claims
- Involvement with business development activities

We require our team to show initiative and a strong work ethic with good attention to detail. We would expect them to have good IT skills and be able to communicate on all levels with clients and colleagues.

In return, Plus Accounting offers a continuous training and development programme to help our team maintain and develop their skills. We are a forward-thinking firm with a modern approach and offer a comprehensive range of benefits including a Wellbeing programme and Social activities.

At Plus Accounting we provide comprehensive support to help our employees develop their professional expertise and advance their careers. Our modern approach is complemented by a range of benefits, including a Wellbeing programme and social activities.

We encourage applications from individuals of all backgrounds to join us in shaping a diverse and vibrant team where everyone can thrive and contribute their unique perspectives. If we sound like the sort of firm that you would like to join, please send your CV to Vicky King at

victoriak@plusaccounting.co.uk