

Qualified AAT Practice Accountant - May 2019

An exciting opportunity has arisen to join the team at Plus Accounting, Chartered Accountants in Brighton.

Our fast expanding Business Services department wishes to recruit a motivated and hard-working accountant who is looking for a new opportunity. Business Services specialises in looking after the wide ranging needs of our start up and growing tech and digital clients. The department is overseen by a director who is currently supported by two assistant managers and a team of accountants. We are looking to strengthen that team by appointing a qualified and experienced AAT accountant who enjoys taking responsibility for their work and helping their junior colleagues.

The role includes a variety of responsibilities including:

1. Preparation of financial statements, mostly for limited companies but also for some sole traders and partnerships
2. Preparation of corporation tax returns and self-assessment tax returns
3. Drafting letters and emails to clients and calling them to request information and deal with day to day queries
4. Assisting the managers with the filing of accounts and tax returns at Companies House and HMRC
5. Taking responsibility for budget setting, productivity and recovery on each task

The successful candidate will not necessarily be looking to take further exams or to progress to manager level but will be looking to work on a range of interesting clients in a professional and friendly environment. We need our candidates to show initiative and a strong work ethic with attention to detail. They will have good IT skills and be able to communicate on all levels with clients and colleagues.

In return, Plus Accounting offers a continuous training and development programme to help our team maintain and develop their skills. We are a forward thinking firm with a modern approach and offer a comprehensive range of benefits including a Wellbeing programme and Social activities. If we sound like the sort of firm that you would like to join, please send your CV to Paul Feist at paulf@plusaccounting.co.uk